## Budget Template

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| **PROJECT BUDGET** | |
| **BUDGET ITEM** | **PROPOSED AMOUNT** |
| **Contracted project services**  *Include any costs for outside contracted services or materials, subscriptions, software licenses, conference fees, travel costs, etc. Briefly describe the need for these services.* | |
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|  |  |
| Click here to enter text. | Click here to enter text. |
| **Project supplies** | |
| *Describe items specifically needed for project e.g.., science lab items, art supplies, etc.* | |
| Materials for event activities – masks, paint, paint brushes |  |
| Click here to enter text. | Click here to enter text. |
| **Equipment purchases** | |
| *List any equipment to be purchased with grant funds and state why needed.* | |
| Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. |
| **Operating/Administrative expenses** | |
| *Describe miscellaneous office materials, swag (t-shirts), postage, copier toner, paper, and other supplies for grant operation.* | |
| Team T-shirts design | $25.00 |
| Final Celebration | $405.00 |
| Click here to enter text. | Click here to enter text. |
| **Other expenses not listed above** | |
| Leftover budget donated to LA Promise Fund | $570.00 |
| **TOTAL BUDGET** | $1000.00 |
| **TOTAL AMOUNT REQUESTED** (up to $1,000) | $1000.00 |

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